## **Works Cited Instructions**

- 1) The works cited page must include all works quoted and paraphrased in your essay
- 2) Center the title, Works Cited, at the top of the page
- 3) Alphabetize entries by the first item on each bibliography card (either the author's last name or the first word in the title)
- 4) Double-space the entire document (and be sure that you have removed afterparagraph spacing)
- 5) After you have typed all entries, select all items on the page
- 6) Under paragraph settings, select "Hanging" from the "Special" drop-down menu and set spacing at 0.5"

\* See example on next page.

James Jones

Mrs. Buckert

Magnet World Lit/Comp

March 19, 2015

## Works Cited

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  Analysis: A Case Study of Drivers and Cell Phones." *Administrative Law Review*55.1 (Winter 2003): 127-185. *JSTOR*. Web. 9 March 2015.
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