

Outline Revision Self-Assessment Checklist

MLA formatting guidelines

- Include heading and running header
- Double space (delete after-paragraph spacing)
- Use 12-point serif font
- Center title
- Place thesis at top

Title guidelines

- Must be a statement (not a question)
- Must be specific
- Must connect with your thesis/claim

Thesis guidelines

- Reference the works you are analyzing
- Name the character & state your claim: Is he Machiavellian?
- Include a “so what?” factor: What is significant about the fact that the individual is or is not Machiavellian?**

Citations

- Be sure to cite quotes from Machiavelli correctly: (Machiavelli 34).
- For quotes from Shakespeare, “Demonstrate where line breaks occur / by placing forward slashes / between lines. / Include a space before and after / each forward slash” (Shakespeare II.iii.23-27).