

Worldview Analysis Final Draft Self-Assessment Checklist

As you prepare your final draft, be sure to follow these formatting and content guidelines, and make corrections where necessary.

Formatting (refer to resource packet while checking MLA format)

- My essay has a correctly formatted heading (pg 1 only) and a correctly formatted running head (all pages).
- My essay is **double-spaced**.
- The left and right margins are set at 1 inch.
- I used a **12-point serif** font.
- I formatted book titles like *The Book Thief* or *A Thousand Splendid Suns* correctly throughout my paper.
- I formatted essay titles like "Worldview Transformation and the Development of Social Consciousness" correctly.

Quotations & Lead-ins (refer to resource packet while checking lead-in style & format)

- My essay contains 4 primary source quotations and 1 secondary source quotation.
- I **removed** all **ellipses** from the **beginning** and **end** of all quotations (they are not necessary).
- I introduced all quotations with **lead-ins**.
- Each **lead-in** includes the quote's **context** (the *who, what, where, and when*).
- My essay contains a **sentence** lead-in, a **somebody-says** lead-in, and a **blended** lead-in.
- My direct quotations are **cited** and **punctuated** correctly: "blah, blah, blah, blah, blah, blah" (**Kingsolver 1169**).

Works Cited (refer to resource packet while checking Works Cited page format)

- My essay contains a **Works Cited** page.
- My Works Cited entries are **alphabetized** by authors' last names.
- My Works Cited page is **double-spaced**.
- I used **hanging indentation** to format each source.
- My works cited page includes **only/all works quoted or paraphrased in my essay**.

Reminders:

- No comma in parenthetical citation
- If sentence ends in period, place period *after* the citation
- If sentence ends in ! or ?, keep inside end quote (with no end punctuation after citation)

Content

- My essay contains a **thesis statement** that states a **point or assertion** (it *does not* just summarize the facts).
- My thesis statement is the last sentence in my introduction.
- My first body paragraph begins with a **topic sentence** that clearly connects with my thesis and makes an assertion.
- My second body paragraph begins with a **topic sentence** that provides a transition and makes an assertion.
- I **transition smoothly** between ideas within paragraphs, demonstrating logical connections between examples/evidence.
- I **explain direct quotes** in my own words, connecting ideas and **analyzing how evidence demonstrates the significance of factor and worldview**.
- My closing sentences or **links** emphasize the significance of the paragraph, tying the evidence to the thesis and making a global statement about the author's purpose
- My closing sentences or **links** contain phrases like, "according to the author," "the author criticizes," "the author suggests," and "the author illustrates"

Word Choice

- I **did not** use first person (I, me, my, we) or second person (you) **anywhere** in my essay.
- I removed **all** vague words from my essay:
 - this, that, these, those
 - a lot
 - things, something
 - it
- I removed the following unnecessary phrases from my essay:
 - This quote means
 - This means that
 - This shows that
 - This is important because

Grammar/Mechanics (read your essay aloud to identify punctuation and usage errors)

- I discussed the novel in **present tense**.
- I reviewed my essay for comma errors, run-ons, and fragments.
- I ran spell check.

I verify that I have carefully reviewed each of the above self-assessment items

signature

date

period